



Brookfield School

Early Childhood Campus(TLC): 185 Redfield Parkway
Elementary Campus: 6800 S. McCarran Blvd.
Middle School Campus: 6778 S. McCarran Blvd.
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BROOKFIELD SCHOOL - EXPLANATION OF FEES – 2018-2019

TUITION

Tuition covers any school day instruction from the start of class to the end. Historically, tuition increases annually 2%-7.5%. Brookfield is a tuition-based school, which means all the tuition and Fees will cover costs of the school day without additional fundraising. The proudest use of the tuition is to provide the highest level of education with the highest level of educated teachers in the Reno/Tahoe area. Some schools offer all-inclusive price however, we believe that you should be able to choose what you spend your dollars on. You have a choice to participate in extended care, homework club, break camps, field trips, etc. We allow for parents' flexibility in their afterschool spending choices.

Brookfield School Expenditures '17



Brookfield costs comprise of: instructional costs, buildings and grounds, general business expenses, taxes, and administration.

- **Instructional costs include:** Teachers', Staff, and Instructor' salaries, wages and benefits (medical insurance, retirement, payroll taxes and human resource costs), curriculum, subscriptions test/assessment programs, online programs, technology in the classrooms, field trips, activities, and class materials and supplies.
- **Buildings and grounds include:** Security, alarms, trash, janitorial, leases, property taxes, repairs, utilities, yards, building overhead, and capital improvements on the properties.
- **General Business/Tax/Administration costs include:** Insurance, technology, marketing, advertising, legal, accounting, telephones, business licenses, use tax, dues, and administrative staff salaries on all campuses, office supplies, and copiers.

The **Tuition Deposit** is a prepaid portion of your annual tuition. It is due upon initial enrollment and annually. It is applied to your account and helps to reserve a position. Tuition obligations are non-refundable. Tuition applies to the 180-day school year. Parents understand and agree that the student is enrolled for the entire school year. Tuition is prorated based on a daily rate for mid-year enrollments. The number of school days per month and monthly payments do not always correspond, and holidays are not used in calculating tuition payments. Specialty programs, e.g. summer school, vacation camps, extended care, and other programs occurring outside the 180 days or school day are not included in tuition. See the Brookfield Family Financial/Behavior Agreement for more details. Use of tuitions are described in the above chart.



BROOKFIELD SCHOOL - EXPLANATION OF FEES – PAGE 2

INITIAL ENROLLMENT FEE:

New families will pay an initial enrollment fee upon first joining Brookfield School. Student placement is reserved upon full payment. The fees maintain and budget for long-term school improvements with the enrollment fees. The fee has remained in the \$450 - \$650 range for many years. Fees are used for necessary repairs and upgrades to all buildings, technology, and instructional materials outside of the classroom. Enrollment Fees assisted in new computers, new software, and continued upgrades in security systems and gates.

ANNUAL ENROLLMENT FEE:

Every year families are asked to commit funds to enroll students. The annual enrollment fee is required to reserve a seat for the following school year in conjunction with a tuition deposit and a letter of intent to enroll. This fee is used for long term school Improvement Projects each year. Here is a short history of the uses of this fund:

- The **2018** Fees are planned to make improvements at all three campuses, as well as continue upgrading technology. Fencing, carpeting, roof repairs, and painting are scheduled.
- In **2017**, TLC gained a broadband internet connection and all 3 campuses shared in new computers, chrome books, and I-Pads. There were roof repairs and painting.
- The **2016** Fees made necessary repairs and upgrades to all buildings including roof repairs, technology, and instructional materials outside of the classroom.
- The **2015** Fees assisted in a new back yard Elementary deck, new computers, new software (school reach phone contact system), and continued upgrades in security system and gates.
- The **2014** Fees assisted in remodeling the Violin room at the Elementary Campus and installing a new computer lab at Middle School. Several years of enrollment fees also assisted at TLC in installing the in safe outdoor playground flooring, which is soft and responsive to the little feet running across it. The fees also helped install new shades at TLC as well.
- In prior years, Brookfield installed Smart Boards in every classroom, gates, and security cameras, broadband internet at the Elementary and Middle Schools, and network and server upgrades and replacements.

CURRICULUM FEE:

Activities, materials and programs covered by the fee include: classroom books, materials, workbooks, science materials, computers, art supplies, PE, foreign languages, achievement/progress testing, on-line reading programs, on-line math programs, and campus security. Some grades enjoy violin, drama, STEM/STEAM, and music. The fee is automatically billed in July or upon enrollment.

It is a fee to fund classroom activities and materials including; both on-line and paper curriculum used during the school day. These activities during the school day are enjoyed by all students. Historically, 2015 was the only school year these fees were included in tuition.

Many of the programs are changing to on-line and access charges have increased every year. Since 2014, this fee traditionally has been in the \$800-1,000 range. In prior years (2008-2013), it ranged from \$550 – \$850 per student. The details of the curriculum fee are on the schedule of fees each year. This fee is not used for any Before/After Care or summer programs. This fee is not pro-rated.

The curriculum fee is paid annually by each student and is charged in July or at enrollments for Elementary and Middle School students. This year the fee is included in the tuition at TLC



FEES THAT ARE NOT INCLUDED AND ARE OPTIONAL:

Additional charges that may be incurred are: instrument rental, athletics, middle school laptops (Chromebooks), on-line programs, eBook, or individual on-line programs, Lakeridge PE, and field trips, out of town field trips like Catalina Island (CIMI) are paid by the attendees.

Student Accident Insurance: This may be purchased during the month of September for any student accident on campus. Optional Student Accident Insurance (Optional, Paid in September only) \$100/year.

Extended Care - Before and After School Care:

This charge can be by the hour or at a reduced monthly rate for care before or after the school day. The Extended Care rate is \$18 per hour per family at the Elementary Campus/Middle School and \$20 per hour per family at TLC. Both campuses will charge aftercare for students at 2 different campuses. **There is a billed late fee of \$10 per 5 minutes after 6:00 pm.** There is a 15-minute no-charge window after dismissal time for all students, and a 30-minute no-charge window after a younger sibling's dismissal time while waiting for the older sibling. For example, if you have a Pre-1st child and a 3rd grade child, you will not be charged for any after-school care if you pick up both students at the older child's dismissal time.

Enrichment Programs, Before or After School: Enrichment programs, before and after school provided by our teachers or other vendors, some examples include: Art Club, Spanish Immersion, Taekwondo, Bricks4kids-Robotics Club, Kidscape Drama, and Chess Kids. Middle School may participate in the Regional Science Fair, math competitions, and/or Robotics league. Homework Clubs after school are teacher-supervised and age-based. Morning and Afternoon Reading or Math Labs, when offered, provide additional support from teachers. Billing is through the provider of the program.

Homework Club: The new Homework Club policy is students will be charged for Homework Club if not picked up before Homework Club starts (15 minutes after class dismissal time). Homework Club is charged at the aftercare rate.

Vacation Camps and Summer Camp:

Available when school is closed during the academic year, by reservation with a minimum enrollment.

PAYMENT

All tuition payment plans, except annual and semi-annual, are charged \$45 a year or \$15 a month. Security Card Fee (non- refundable) is \$50. Credit card payments will be charged 3% of the transaction. All returned checks will be charged \$30 and/or past due accounts will be charged \$45 after the 20th of the month. There are no refunds for school cancellations, personal vacations, or illness with Tuition or annual extended care.

Payment plans for annual and semi-annual are no cost. All other plans (4, 10, 11 months) cost \$45 a year with FACTS or \$15 a month with Brookfield. After care, incidentals, and other optional programs are billed separately from tuition plans. To enroll with FACTS on line:

<https://online.factsmgt.com/signin/46ZJG>

- Annual Plan (due Aug.)
- Semi-Annual Plan (due Aug. and Jan.)
- Quarterly, 4 Pay Plan (due Jul./Oct./Jan./Mar.)
- 10 Payment Plan (due ea. mo. Aug. - May)
- 11 Payment Plan (due ea. mo. Jul. - May)